



## Rinnai Nationwide Vehicle Wrap Process

The following outline is provided to better serve Rinnai dealers that are interested in the nationwide vehicle wrap program. It is vital to our mission that this check list is completed and all information is submitted to Big Graphic Impressions in order to allow for a successful vehicle wrap to take place.

### Stage 1: Items to be provided by Rinnai dealer

- Review and complete the Rinnai dealer "Order Form" by selecting the vehicle graphic design and provide location of vehicle(s) along with contact information. Fax the completed order form to Big Graphic Impressions office; **951.695.9203** or Email to **RinnaiWraps@BigGraphicImpressions.com**
- Review and approve a detailed pricing proposal submitted by Big Graphic Impressions (received after the Rinnai dealer order form has been completed and faxed to BIG). This proposal should be reviewed and if approved, signed and fax back along with Warranty & Maintenance Statements and Payment Authorization Form to Big Graphic Impressions office; 951.695.9203.
- Critical dimensions of vehicle are needed to produce accurate graphics for the vehicle wrap: The following options are available to the dealer in providing the critical dimensions of the vehicle(s).
  - a. For a nominal fee (noted on the pricing proposal), the dealer can request a Big Graphic Impressions professional applicator to visit the vehicle location, take all critical dimensions and photos and submit to BIG.
  - b. The Rinnai dealer can elect to provide the vehicle dimensions and photos themselves. If this option is selected, the dealer would need to submit photos (straight on shots of all 4 sides) of the vehicle to be wrapped via email or US Mail. Big Graphic Impressions Art Director will provide the Rinnai dealer via email a worksheet to capture critical dimensions of the vehicle (illustrated on the dealer's vehicle photos) that will need to be provided by the Rinnai dealer. This form is sent to Big Graphic Impressions by fax or email. Email the form to Big Graphic Impressions Art Director; Jeff Waddleton at **JeffW@BigGraphicImpressions.com** or Fax to: **951.695.9203**. The photos can be mailed to: Big Graphic Impressions at 30520 Rancho California Rd, Ste 107-226, Temecula Ca. 92591.

### **Dealer assumes full responsibility for all dimensions provided to Y3K Grafix.**

- Email logo artwork (eps format only) and PMS colors to BIG Art Director; Jeff Waddleton at **JeffW@BigGraphicImpressions.com**. If you do not have a digital copy of your logo BIG can produce one for a nominal fee which will be quoted before any work is performed.
- Big Graphic Impressions will provide a designed layout to the Rinnai dealer for approval. This layout will show the dealer all 4 sides of the vehicle(s) with the selected design and Rinnai dealer logo. Once dealer receives the layout, the following is required:
  - a. Review and make any changes to layout. Submit changes via email to **JeffW@BigGraphicImpressions.com**. BIG will make the corrections and resubmit a new design layout for you to approve.
  - b. Once final layout is approved, Big Graphic Impressions will create print files and submit to production.

**Production starts upon final approval of layout & critical dimensions are relayed.**

**Stage 2: Big Graphic Impressions production of digital print files and vehicle graphics**

- Upon approval of final design layout, Big Graphic Impressions will create and size the digital print files at high resolution. This process takes approximately 5 working days.
- Production of vehicle wrap graphics takes place once the print files have been created. Big Graphic Impressions will then begin the printing, packaging, and shipping the graphics to the vehicle location. This process takes approximately 7 working days.

**Stage 3: Payment of Graphics and Application (reference signed pricing proposal)**

**TERMS:** Payment is due upon completion of production and prior to shipping of graphics. Once the final design layout has been approved and print files have been created, any revisions or changes to the layout options would incur additional art charges. In agreement of these terms and conditions, cancellation of this job will result in payment of all art design layout fees.

**Stage 4: Vehicle Wrap Application**

- The vehicle(s) graphics will be shipped via FedEx Ground to the Rinnai dealer at the address provided on order form. Once the dealer confirms that the graphics have been received, Big Graphic Impressions will call to schedule an appointment to have a certified, professionally trained applicator apply your vehicle wrap. The application will take place at the vehicle's location. The vehicle wrap application process takes a full day (per vehicle) to complete.

**Preparation of vehicle(s) by Rinnai Dealer prior to arrival of Big Graphic Impressions applicator:**

- It is vital to the success of the vehicle wrap that the following preparation procedures of the vehicle(s) take place.
  - a. Arrange for an indoor facility in the event of inclement weather (Rainy, Windy or Air Temp at or below 60 degrees and/or at or above 80 degrees)
  - b. Thoroughly clean the vehicle(s) ensuring there is NO oxidation, dirt, rust, or any other particles that would interfere with the adherence of the graphic material.
  - c. Ensure that the vehicle(s) are COMPLETELY dry and stored indoors 24 hour prior to the scheduled application. Pay special attention to all rubber moldings, hinges, and any other places where water can settle.
  - d. Make sure the vehicle(s) are available no later than 7:00 AM and remain available until the completion of the wrap which will take up to 10 hours.

**Contact Information**  
**Big Graphic Impressions**  
**Direct Office Line: 951.693.5030 Fax: 951.695.9203**  
**Email: RinnaiWraps@BigGraphicImpressions.com**

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Rinnai Dealer

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Date